

**TOWN OF EAST WINDSOR  
BOARD OF FINANCE**

**BUDGET WORKSHOP**

**Monday, April 4, 2016**

**5:30 p.m.**

Town Hall Meeting Room  
11 Rye Street, Broad Brook, CT. 06016

**Budget Workshop**

**Board of Finance:**

Jerilyn Corso, Chairman; Kathleen Pippin; Cynthia Herms; Steve Smith; William Syme;  
Jim Richards Alternate: Luis Valdez, Paulette Broder

**Attendance:**

Jerilyn Corso, Chairman; Cynthia Herms; Kathleen Pippin; Bill Syme; Steve Smith; Jim  
Richards Alternate: Luiz Valdez

**Guests:**

Robert Maynard, First Selectman; Patricia Kratochvil, Tax Collector; Kimberly Lord,  
Treasurer; Chief DeMarco, Police Department

**Call to Order:**

Chairman Corso called the Meeting to Order at 5:37 p.m. in the Town Hall Meeting  
Room, 11 Rye Street, Broad Brook, CT.

**Appointment of Alternate:**

A motion was made by Jim Richards and seconded by Kathleen Pippin to appoint Luiz  
Valdez as an alternate until Cynthia Herms arrived.

Motion Passed

**Budget Presentation:**

**Selectman – 410100**

First Selectman, Robert Maynard, presented and discussed the budget for the FY 16-17.  
First Selectman Maynard stated that if cut needed to be made to his budget Professional  
Services had a bit of wiggle room due to the fact that the Human Resource consultant is  
not in the office as much as she had been. His administrative assistant was handling most  
of her work. Luiz Valdez asked him if postage could be reduced and was told no because

of the mailing of tax bills. Chairperson Corso asked if they still had six copiers and was told yes and one map copier.

A motion was made by Luiz Valdez and seconded by Jim Richards to reduce the Professional Services Line from \$15,500 to \$11,500

Motion Passed

A motion was made by Jim Richards and seconded by Kathleen Pippin to reduce the Community Outreach Line from \$10,000 to \$3,000.

Motion Passed 5-1 Bill Syme Opposed

### **Communications – 510400**

After a quick discussion it was decided the numbers were contractual and cuts couldn't be made.

### **Building Committee – 810800**

Nothing discussed

### **Charter Revision Commission – 811100**

It was stated this was made gone on 3/31/16

### **Ethics Commission – 811200**

This was done on 3/31/16

### **Tax Collector – 410900**

Tax Collector, Patricia Kratochvil presented and discussed the budget for the FY 16-17. She asked for an increase to Professional Services from \$900 to \$1,150 due to a new charge of \$250 from the DMV for delinquencies.

A motion was made by Bill Syme and seconded by Jim Richards to increase the Professional Services Line from \$900 to \$1,150 on the Tax Collectors budget for FY 16-17.

Motion Passed.

### **Treasurer – 410500**

Treasurer, Kimberly Lord presented and discussed the Treasurer's budget for FY 16-17. She stated that the payroll service would remain the same. She also stated that she was looking around and pricing a new printer.

### **Police Department – 510200**

Chief DeMarco presented and discussed the budget for his department for FY 16-17. When asked about the salary increase he explained that it was due to a new officer in the Academy because of the shared narcotics officer. The new narcotics officer is shared with 3 other towns. When asked about longevity he explained that it is a small monetary stipend for years of service. Chairman Corso asked about the Uniform Line and if the money from this year would be used up and he said it would because it is contractual. Luiz Valdez asked what was under the Professional Services line and was told it was the automated fingerprinting system called AFIS. Chairman Corso also asked about what was under the Capital Purchases Line and was told new cameras for the cars and bodies and also building cameras. Chief DeMarco asked if cuts needed to be made to please do not cut the narcotics officer.

### **Emergency Management - 510300**

When Chief DeMarco was asked about the Stipend Line he stated the workload had drastically increased and that the job was being split between two people. He stated that it was cut for the current year and that the payment is partially funded by a grant. He asked for a 2% increase in this current year budget.

A motion was made by Jim Richards and seconded by Steve Smith to increase the current year Stipend Line by 2% from \$9,150 to \$9,333.

Motion Passed 5-1 Kathleen Pippin opposed.

### **Police Commission – 810700**

No Change

### **Broad Brook Fire Department – 511000**

After a quick discussion it was stated that there were questions that could not be answered until after the meeting on 4/5/16. It was clarified that under State Statue a town can NOT create a separate mill rate for a district unless a special services district is created. The Town will look into enacting special legislation to credit Warehouse Point District residents. Jim Richards asked if the Warehouse Point Fire District could be removed from the budget and was told that it cannot be legally removed from last year's column. Everyone was reminded that the Town Tax was the first tax and the District is levying the second tax.

A motion was made by Chairman Corso and seconded by Bill Syme to take a 5 minute break.

Motion Passed.

Meeting was called back to order at 6:58 p.m.

### **Police Department Revisited – 510200**

A brief discussion took place.

A motion was made by Jim Richards and seconded by Kathleen Pippin to remove \$11,320 from Capital Purchases.

Motion Passed 5-1 Cynthia Herms opposed.

A motion was made by Bill Syme and seconded by Steve Smith to remove \$3,000 from the Training Salary.

Motion Passed.

A motion was made by Bill Syme and seconded by Jim Richards to remove \$1,000 from Professional Services.

Motion Withdrawn by Bill Syme.

A motion made by Bill Syme and seconded by Kathleen Pippin to remove \$2,000 from Uniforms.

Steve Smith amended the motion and Kathleen Pippin seconded to remove \$15,000 from Uniforms.

Amended Motion Passed.

A motion made by Bill Syme and seconded by Steve Smith to remove \$8,000 from Overtime.

Motion Passed.

### **Emergency Management – 5103000**

After a brief discussion nothing was changed.

**Goals for first round of budget talks:**

Jim Richards – 0% increase  
Luiz Valdez – 3% increase  
Kathleen Pippin – lower than it is now  
Cynthia Herms – not concerned with a percent this go round  
Bill Syme – 2.4-2.5% increase  
Steve Smith – 2.7-3% increase  
Jerilyn Corso -2.4-2.5% increase

### **Human Services – 411700**

A brief discussion took place.

A motion was made by Steve Smith and seconded by Jim Richards to decrease Evictions by \$1,000 to \$2,000.

Motion Passed.

A motion was made by Jim Richards and seconded by Kathleen Pippin to decrease Supplies and Equipment to \$1,250 from \$2,080.

Motion Passed.

### **Senior Center – 710100**

A discussion took place.

A motion was made by Steve Smith and seconded by Jim Richards to decrease Programs by \$4,080.

Bill Syme amended the motion seconded by Jim Richards to decrease Programs by \$2,000.

Motion Failed 2-3 Bill Syme, Kathleen Pippin and Jim Richards opposed.

A second amendment to the original motion was made by Jim Richards and seconded by Steve Smith to reduce Programs to \$3,000.

Motion Failed 2-3 Bill Syme, Kathleen Pippin and Cynthia Herms opposed. Will revisit at a later date.

A motion was made by Bill Syme and seconded by Jim Richards to keep Supplies the same as the current budget of \$742.

Motion Passed.

### **Broad Brook Fire Department – 511000**

Moved to 4/18/16

**Insurance and Pension – 910300**

A brief discussion took place.

A motion was made by Jim Richards and seconded by Steve Smith to decrease Physicals back to \$1,500 from \$2,000.

Motion Passed.

**Information Technology – 910400**

A brief discussion took place.

A motion was made by Jim Richards and seconded by Steve Smith to decrease Professional Services to \$20,000 from \$25,000.

Motion Passed.

A motion was made by Jim Richards and seconded by Kathleen Pippin to decrease Purchased Services to \$30,000 from \$46,556.

Motion Passed.

A motion was made by Steve Smith and seconded by Bill Syme to adjourn the meeting.

Motion Passed.

The meeting was adjourned at 8:50 p.m.

Respectfully submitted,

Rebecca D'Amicol, Clerk